



REGISTRATION ENFORCEMENT REFERRAL FORM

PLEASE COMPLETE FULLY, where choice given * please delete/tick as appropriate

The RTB respects your privacy and is committed to complying with Data Protection law. For information on how the RTB handle your personal data, please refer to the RTB Privacy Statement on our website www.rtb.ie

Date: (DD/MM/YYYY)		For Office Use Only		RE-	
Full Rental Dwelling Address (including Flat/Unit No.)					
		No. of bedrooms			
		Do Tenants share rented dwelling (self-contained unit) with the landlord		*Yes	*No
		Is the landlord an Approved Housing Body		*Yes	*No
Landlord Name (if known)			Agent Name (if known)		
Landlord Address (if known)			Agent Address (if known)		
Have you checked the published register on the RTB website www.rtb.ie?				*Yes	*No
What are the tenant(s) name(s) and when did the tenancy commence (if known)?		Tenant(s) Name(s):		Tenancy Commencement Date: (DD/MM/YYYY)	
Should this matter proceed to court, are you willing to be a witness?				*Yes	*No
If YES, please provide your name and contact details.		Name:		Telephone No:	
		Address:			
Are/were you a tenant of the dwelling?, if YES please indicate whether current/former tenant				*Current	*Former
If you are a former tenant please provide the date your tenancy ended			Tenancy End Date (DD/MM/YYYY):		
If you are/were a tenant please provide copies of any documents / agreements which confirm your tenancy of the rented dwelling (if available)					

Please send this form and any relevant documentation to the Registration Enforcement Section, Residential Tenancies Board, PO box 47, Clonakilty, Co. Cork or by email to enforcement@rtb.ie

We would like to thank you for the information you have provided to the Registrations Enforcement Section. We confirm this information will be used to actively pursue landlords for compliance with the Residential Tenancies Acts 2004-2016. The Registrations Enforcement section of the RTB can follow up this matter in accordance with the registrations enforcement provisions of the Residential Tenancies Acts 2004-2016. Please note however, that the RTB does not discuss the details of individual referrals in order to ensure:

- that court proceedings have the best possible chance of success if ultimately it becomes necessary to prosecute a party,
- to protect its operational procedures, and
- to ensure the proper functioning of the Registration Enforcement Section



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Please provide any other relevant information which may relate to this matter:

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